

Hand Tool Safety.

Requirements:

Eye protection must be worn. Use Hand Tools only with instructor's permission and after proper instructions have been received.

1. Always wear safety glasses, goggles, or a face shield when you work in the workshop.
2. Use the tool designed for the work you want to do.
3. Use the right size tool. Do heavy work with large, heavy-duty tools; do fine work with a small, light, suitable tools.
4. Check to see if tool is clean and in good condition before using.
5. Use of fingers to test a sharp tool could cause you to cut yourself.
6. Be sure the tool handle is fitted tightly and securely.
7. Don't use a dull, broken or defective tool. Report damaged equipment to the teacher.
8. Carry tools by the handle.
9. When you carry a tool, hold it so the point or sharp edge is aimed down toward the floor.
 1. Avoid holding the work with one hand while you use the tool with the other hand. Fasten or clamp the work down so you'll have both hands to use the tools.
 2. Plan the work so you can keep your balance.
 3. Always keep your weight on both feet, and don't over-reach.
13. Lay tools down in the centre of the bench. Lay tools where they won't roll off, or someone could bump into them.
14. Aim the tool away from you and away from others, whether you are working with it or just holding it.
15. Always keep your hands and arms out of the path of a cutting tool. Keep hands and arms behind the cutting edge.
16. When finished with a tool, return it to its assigned storage area.
17. Use the tools *only* if you understand how to use them correctly and safely. If you're not sure, check with the teacher.

Hand Tool Safety Written Test.

Use the correct heading and write the answer on your own paper. Using the BEST answer to complete the following:

1. Always wear **Eye protection** **Loose clothing** in the shop.
2. Use only the type of tools that are **Defective** **Designed** for the work you are doing.
3. Always use the right **Size** **Small** tool for the job.
4. Check tools to be sure they are clean, **Sharp** **Dull** and in good condition before using.
5. Using your **Finger** **Shirt** to test whether or not a tool is sharp could cause you to cut yourself.
6. Be sure the tool handle is fitted **Loosely** **Tightly** and securely.
7. Don't use a tool that is dull, broken or **Defective** **Working**.
8. Tools should always be carried by the **Blade** **Handle**.
9. Carry sharp tools so the edge or the point is aimed down towards the **Floor** **Ceiling**.
10. The material should be fastened down so that **Both** **No** hands are left free to use the tools.
11. Plan the work so you can keep your **Fingers** **Balance** at all times. Plan it so you don't have to over-reach.
12. Lay tools near the **Edge** **Center** of the bench where they can't roll off, or someone could bump into them.
13. **Never** **Always** aim a cutting tool toward yourself or toward anyone else.
14. Keep your hands and arms **Near** **Away from** the cutting edge of the tool.
15. Tools that are not in use should be returned to the **Assigned storage area** **Where you found them**.
16. Use Hand Tools only if you understand how to use them **Sort of** **Correctly** and safely.