

**ST. EDMUND CAMPION SECONDARY SCHOOL
TECHNOLOGICAL EDUCATION DEPARTMENT
SAFETY POLICY AND REGULATIONS**

Statistics indicate that school Technology Labs can be one of the safest areas in the school if certain procedures are followed. The procedures in force at St. Edmund Campion are in agreement with the recommendations and practices of industry and IAPA. The purpose is to:

Protect the student, Develop safe working practices, Increase overall lab efficiency.

GENERAL SAFETY POLICY

- 1. Work Habits and Conduct** - Labs are a safe place to work if all the rules, procedures and precautions are followed, however if one person ignores such practices, injuries may result. Any actions or behaviour which jeopardize the safety of the individual or fellow student will not be tolerated. The development of a positive attitude towards safety is continually stressed in each lab.
- 2. Eye Protection** - Approved safety glasses (or prescription glasses with safety lenses) must be worn when required in the various labs. Special glasses, goggles or shields are provided for specialty operations.
- 3. Clothing, Hair, and Foot Protection** - Loose clothing, rings, neckwear, watch bands and long hair are all hazardous around rotating/power machines. Some clothing made of synthetic materials are highly flammable when exposed to heat, sparks and open flames. Footwear should provide adequate protection against sharp, falling or heavy objects.
- 4. Ear Protection** - Protection must be used whenever industrial processes produce noise at unacceptable levels (85db).
- 5. Housekeeping** - Floors, tables and work area must be kept free of oil spills, grease and/or any dangerous objects. Tools must be kept in good working order and stored in their proper place.
- 6. Use of Equipment** - Equipment must not be used prior to the proper instruction being given by the instructor and signed off. Since hazards vary from lab to lab, the individual instructor will inform the students of these situations, as well as the safety operations and precautions to be taken.

NOTE: STUDENTS WHO DO NOT COMPLY WITH THESE POLICIES MAY ULTIMATELY FACE SUSPENSION OF PARTICIPATION IN THE PRACTICAL WORK SESSIONS.

L. Novia

N. Mant

Department Head

Principal

Please sign and date this part of the form, separate along line and return the signed portion to the instructor.

Student's Name (Print)

Student's Signature

Date

I have read the foregoing Safety Policy Statement and acknowledge my son / daughter's agreement to abide by the policy.

Parent/Guardian Signature

Date

Technological Education.... Demand It, Must Have It.