

TPJ TECH ROOM M146/148 IN CASE OF EMERGENCY TAKE LEADERSHIP AND STAY CALM

ASSIGN 1 PERSON TO PRESS THE INTERCOM BY THE M146 DOOR AND BUZZ THE OFFICE TO ALERT THEM OF AN EMERGENCY – IF REQUIRED, ASK THEM TO CALL 911, AND DEFINE THE PROBLEM (SUCH AS WOUND, STROKE, SEIZURE, CHOKING, ALLERGIC REACTION) GIVE THE OFFICE A CELLPHONE NUMBER ACTIVE IN THE ROOM.

OUR ADDRESS IS THE GA WHEABLE CENTRE LOCATED AT 70 JACQUELINE ST., LONDON, CLOSEST MAJOR INTERSECTION IS ADELAIDE ST. AND THOMPSON RD. OUR PHONE NUMBER IS 519-452-2660 EXT. 69660.

A BASIC FIRST AID KIT IS LOCATED IN B116 AND THERE ARE VINYL GLOVES IN THE CABINET AT THE BACK OF THE ROOM.

THE NEAREST PHONE TO OUR ROOM IS IN B116, THE STAFF ROOM. IT IS BEST TO CALL ON A LAND LINE SO EMS CAN TRACK THE CALL LOCATION. CONFIRM THAT 911 HAS BEEN CALLED AND WHETHER THEY NEED MORE INFORMATION. ADVISE THAT WE ARE ON THE FIRST FLOOR AND AN ELEVATOR IS AVAILABLE FROM THE GROUND FLOOR ENTRANCE.

ASSIGN 1 PERSON TO ASK THE OFFICE TO LOCATE A PERSON TRAINED AS A FIRST AID RESPONDER.

ASSIGN 1 PERSON IF REQUIRED TO ASSESS FOR AIRWAY AND BREATHING, THEN PULSE, THEN IF REQUIRED, CPR.

ASSIGN 1 PERSON TO GET ANOTHER TEACHER OR STAFF MEMBER TO HELP SUPERVISE THE ROOM.

ASSIGN 1 PERSON TO REMOVE ALL ADDITIONAL STUDENTS AND PEOPLE OUT OF THE ROOM IF SAFE TO DO SO. CONSIDER IF TRANSLATION IS REQUIRED FOR THE PERSON IN NEED. DETERMINE IF ELECTRICAL POWER SHOULD BE SHUT DOWN IN THE ROOM FOR SAFETY.

SAFELY FOLLOW ANY ADDITIONAL INSTRUCTIONS OF EMERGENCY RESPONDERS.